

Republic of the Philippines  
 Calamba Water District  
 Lakeview Subd., Halang, Calamba City  
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**Minutes of the Pre-Bid Conference for the  
 Supply of Labor and Materials for the Installation of  
 Isolation Valve at Bucal Pumping Station  
 (Phase 1 & 2) (CWD 09-2021)  
 (ABC Php 5,033,871.67)**

Present were:

ENGR. JOSELITO A. GILLERA	----	BAC Chairman
ENGR. ELIZALDY O. NOVILLOS	----	BAC Vice Chairman
MS. MARIA CARMELA M. ELEPAÑO	----	BAC Member
MS. JULIANA S. HACA	----	BAC Member
ENGR. ROLANDO V. BARO	----	BAC Member
MR. EMANUEL B. CAPULONG	----	TWG Head
MR. RONNIE G. SIERVA	----	BAC Secretariat Head
MS. BEVERLY JOY B. ACIERTO	----	BAC Secretariat Member

Absent

MR. ANATOLIO C. MAIQUEZ	----	CWD Association
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Bidder/s:

1. Ms. Vanessa Valencia	----	Yuyuna Engineering Supplies & Services
2. Mr. Adriano Tan	----	Yuyuna Engineering Supplies & Services
3. Mr. Joel Rogel Oquino	----	ABC Commodities Corporation
4. Mr. Randy Sta. Singh	----	ABC Commodities Corporation
5. Mr. Modesto Vale	----	Edver Construction & General Merchandise

1. **I. BUSINESS MATTERS:**


2. There being a quorum, the pre-bid conference for the **Supply of Labor and Materials for**
3. **the Installation of Isolation Valve at Bucal Pumping Station (Phase 1 & 2) (CWD 09-**

4. 2021) started at exactly 01:16pm on March 4, 2021, at the 2nd Floor of CWD Warehouse
5. Building, Lakeview Subdivision, Halang, Calamba City, Laguna
6. Ms. Acierto led the Prayer asking for Divine Guidance.
7. **II. MEETING PROPER:**
8. Engr. Gillera being the BAC Chairman presided the meeting.
9. The BAC officers and members were introduced by the Chairman. Thereafter, the
10. prospective bidders were acknowledged.
11. It was cited that the project has an ABC of Php 5,033,871.67.
12. For interested bidders, the chairman stated that they must first file a letter of intent addressed
13. to the general manager of CWD.
14. The body was told that only one (1) original copy in separate envelopes will be submitted for
15. the eligibility & technical components and that of the financial component.
16. Upon thorough deliberation of the bidding documents, it was noted that a bid bulletin shall be
17. issued by the BAC indicating the amendment on paragraph 2 of the ITB – Completion of the
18. Works is required within *nine (9) months*.
19. On the documentary requirements for post qualification, it was emphasized that the latest
20. income and business tax returns filed and paid to be submitted should cover the period from
21. September 2020 to February 2021 and that the corresponding payment confirmation should
22. be attached as well.
23. The list of documents to be submitted by the responsive bidder prior to contract preparation
24. and signing were also discussed. It was explained later that notarial of contract agreements
25. will be done only by the CWD legal counsel and that the notarial fee will be at one percent
26. (1%) of the ABC.
27. With regards to the financial component to be submitted, Engr. Gillera stated that permits

28. should not be included in the details.
29. It was mentioned that necessary permits for the implementation of the project shall be
30. facilitated by Calamba Water District.
31. The condition stated under clause 13 of Section V was also tackled and elaborated by the
32. chairman.
33. Engr. Gillera stressed as well that the isolation valve should be complete in appurtenances.
34. On the technical specifications, it was mentioned that the power source would be at the
35. control room of the pump and that the control system would be full-close and fully-open
36. only.
37. On the Electrical System, it was cited that all three buttons specified in the BOQ will be
38. incorporated while on the submersible pump it will be on and off only.
39. There being no other matters to be discussed, the **pre-bid conference for the Supply of**
40. **Labor and Materials for the Installation of Isolation Valve at Bucal Pumping Station**
41. **(Phase 1 & 2) (CWD 09-2021)** was adjourned at exactly 02:03pm.
42. I hereby certify to the correctness of the foregoing minutes.

  
BEVERLY JOY B. ACIERTO  
BAC Secretariat Member

Noted by:

  
ENGR. JOSELITO A. GILLERA  
BAC Chairman